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CLIENT RIGHTS

1. To be treated with dignity and respect.
2. To be free from
 - ❖ Abuse
 - ❖ Neglect
 - ❖ Exploitation
 - ❖ Restraint or seclusion, of any form, used as a means of coercion, discipline, convenience or retaliation
3. To safe, sanitary and humane environment that:
 - ❖ Provides privacy
 - ❖ Promotes dignity
4. To receive treatment service free from discrimination based on client's race, religion, ethnic origin, age, disabling or medical condition and/or ability to pay for services.
5. To privacy in treatment, including the right to not be fingerprinted, photographed or recorded without consent except for:
 - ❖ Photographing for identification and administrative purposes as provided in R03-602.
 - ❖ Video recordings used for security purposes that are maintained only on a temporary basis.
6. To receive assistance for a family member designated representative or other individual in understand, protecting, or exercising the client's rights.
7. To confidential, uncensored, private communication that includes letters, phone calls and personal visits with:
 - ❖ An attorney
 - ❖ Personal physician
 - ❖ Clergy
 - ❖ Department of DCF Staff
 - ❖ Other individuals unless restrictions of such communication is clinically indicated and is documented in the clients record
8. To practice individual religious beliefs
9. To be free of coercion in engaging in or refraining from individual religious or spiritual activity, practice or beliefs
10. To receive an individualized treatment plan that includes the following:
 - ❖ Client participation in the development of the plan
 - ❖ Periodic review and revisions of the clients written treatment plan

11. To refuse treatment or withdraw consent to treatment unless such treatment is ordered by a court or is necessary to save the client's life or physical health.
12. To receive a referral to another program if New Leaf Counseling is unable to provide a treatment service that the client requests or that is indicated in the client's assessment or treatment plan.
13. To have the client's information and records kept confidential and released according to R03-602.
14. To be treated in the least restrictive environment consistent with the client's clinical condition and legal status.
15. To consent in writing, refuse to consent or withdraw written consent to participate in research, experimentation or a clinical trial that is not a professionally recognized treatment without affecting the services available to the client.
16. To exercise New Leaf Counseling's grievance procedures.
17. To receive a response for submitting a grievance to New Leaf Counseling, the Kansas Department for Aging and Disability Services or another entity in a timely and impartial manner.
18. To be free from retaliation for submitting a grievance to New Leaf Counseling, the Kansas Department for Aging and Disability Services, Addiction and Prevention Services or another entity.
19. To receive one's own information regarding:
 - ❖ Medical and psychiatric conditions
 - ❖ Prescribed medications including the risks, benefits and side effects
 - ❖ Whether medication compliance is a condition of treatment
 - ❖ Discharge plans for medication
20. To obtain a copy of the client's clinical record at the client's own expense.
21. To be informed at the time of admission and before receiving treatment services, except for a treatment service provided to a client experiencing a crisis situation, of the following:
 - ❖ Fees the client is required to pay
 - ❖ Refund policies and procedures
22. To receive treatment recommendations and referrals, if applicable, when the client is to be discharged or transferred.

Signature of Client:

Date:
